

2019 Proposed Amendments to *Eta State Bylaws and Eta State Standing Rules*

The amendments are grouped into two categories. Group A are amendments that align our governing documents to the DKG *Constitutional* changes made at the July 2018 International Convention in Austin, Texas. Group B are amendments to our state *Bylaws and Standing Rules* and will be voted on by our Eta State convention attendees.

Group B

ARTICLE XIV AMENDMENTS		
Section 1		
Now Reads	Be Amended as Follows	If Adopted, Would Read
	Insert: new Section 1 Renumber sections	Section 1 The Rules Committee is authorized to make any changes necessary to bring <i>Eta State NC Bylaws and Standing Rules</i> into compliance with amendments to the <i>International Constitution and Standing Rules</i> . The Rules Committee will notify the membership of amendments subsequent to the convention in the fall edition of the state newsletter and on the state website.
Proposed by: Susan Kuenzel		
Rationale: Automatically updating changes made to the <i>Constitution</i> and <i>Standing Rules</i> keeps our state in compliance and allows Eta State NC and its chapters to proceed without conflicts.		
Fiscal Impact: None		Recommendation: Adopt

Group A

ARTICLE III MEMBERSHIP		
Section 1		
Previously	Is Amended as Follows	Now Reads
Classification: The membership of Eta State shall be composed of active, reserve, and honorary members of chapters within the state. Membership practices shall be in accordance with the Constitution, Article III.	Insert: collegiate,	Classification: The membership of Eta State shall be composed of active, reserve, collegiate, and honorary members of chapters within the state. Membership practices shall be in accordance with the <i>Constitution</i> , Article III.
Proposed by: Rules Committee		
Rationale: Aligns with changes to the <i>Constitutional</i> Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None		Recommendation: Adopt

ARTICLE III MEMBERSHIP Section 1. A.		
Previously	Is Amended as Follows	Now Reads
A. An active member shall be a woman who is employed as a professional educator at the time of her election or has been retired from an educational position. An active member shall participate in the activities of the Society.	Insert: or has been	A. An active member shall be a woman who is or has been employed as a professional educator at the time of her election or has been retired from an educational position. An active member shall participate in the activities of the Society.
Recommended by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None		Recommendation: Adopt

ARTICLE III MEMBERSHIP Section 1. C.		
Previously	Is Amended as Follows	Now Reads
	Insert new Section 1. C. Renumber as needed C. Collegiate members shall be undergraduate or graduate students who meet the following criteria: (1). Undergraduate student collegiate members shall a. be enrolled in an institution offering an education degree and have the intent to continue academically and professionally in the field of education; and b. be enrolled within the last two years of their undergraduate education degree. (2) Graduate student collegiate members shall have graduate standing in an institution offering an education degree and have the intent to continue academically and professionally in the field of education. (3) When a collegiate member starts her career as a paid educator, she will pay active	C. Collegiate members shall be undergraduate or graduate students who meet the following criteria: (1). Undergraduate student collegiate members shall a. be enrolled in an institution offering an education degree and have the intent to continue academically and professionally in the field of education; and b. be enrolled within the last two years of their undergraduate education degree. (2) Graduate student collegiate members shall have graduate standing in an institution offering an education degree and have the intent to continue academically and professionally in the field of education. (3) When a collegiate member starts her career as a paid educator, she will pay active member dues and become an active member. If a collegiate member does not pursue a career as an educator, her membership will expire upon graduation or withdrawal from the education degree program.

	member dues and become an active member. If a collegiate member does not pursue a career as an educator, her membership will expire upon graduation or withdrawal from the education degree program.	
Proposed by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

ARTICLE III MEMBERSHIP		
Section 2		
Previously	Is Amended as Follows	Now Reads
Chapters in the state shall have authority to act in matters of chapter membership in accordance with the <i>Constitution</i> . All membership records shall be kept at the chapter level.	Rename: Section 2 as Section 2. A Insert: New Section 2. B B. An individual becomes a member of the Society when she pays her dues. Insert: New Section 2. C C. A candidate for active membership shall be selected by the method established by the chapter's rules.	Section 2 A. Chapters in the state shall have authority to act in matters of chapter membership in accordance with the <i>Constitution</i> . All membership records shall be kept at the chapter level. B. An individual becomes a member of the Society when she pays her dues. C. A candidate for active membership shall be selected by the method established by the chapter's rules.
Proposed by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

ARTICLE III MEMBERSHIP		
Section 3. B. and C.		
Previously	Is Amended as Follows	Now Reads
B. Initiation of state honorary members shall be conducted at the state convention unless circumstances dictate that the president and chairman of the Membership Committee make other arrangements. C. The state president and	Strike: Initiation Insert: Induction	B. Induction of state honorary members shall be conducted at the state convention unless circumstances dictate that the president and chairman of the Membership Committee make other arrangements. C. The state president and the chairman of the Membership Committee shall organize the

the chairman of the Membership Committee shall organize the orientation session and the initiation.		orientation session and the induction .
Proposed by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

ARTICLE IV FINANCES		
Section 1. A.		
Previously	Is Amended as Follows	Now Reads
A. Annual dues shall be required of active and reserve members at each level of the Society.	Strike: Annual dues shall be required of active and reserve members at each level of the Society. Insert: Annual dues shall be paid by active, reserve, and collegiate members in accordance with membership requirements of the Society.	A. Annual dues shall be paid by active, reserve, and collegiate members in accordance with membership requirements of the Society.
Proposed by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

ARTICLE IV FINANCES		
Section 1. C.		
Previously	Is Amended as Follows	Now Reads
	Insert: new C	C. Payment of dues and fees shall be in accordance with the <i>Constitution</i> (Article IV. Section C and Eta State Standing Rules 4)
Proposed by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

ARTICLE VI OFFICERS AND RELATED PERSONNEL		
Section 2. E.		
Previously	Is Amended as Follows	Now Reads
E. The treasurer shall submit for annual financial review/audit the accounts of the organization. She	Insert: She shall maintain an accurate and current membership roster.	E. The treasurer shall submit for annual financial review/audit the accounts of the organization. She shall maintain a record of receipts, bills, and bank

shall maintain a record of receipts, bills, and bank statements.		statements. She shall maintain an accurate and current membership roster.
Proposed by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

ARTICLE VII Regular Chapter Meetings		
Section 3		
Previously	Is Amended as Follows	Now Reads
	Insert: new Section 3	Section 3. 1. Regular Chapter Meetings a. Regular meetings of chapters shall be held at least four (4) times per year. b. All members being notified, chapter meetings may be face to-face, through electronic communications, or through a combination of the two, as long as members present may simultaneously hear one another and participate during the meeting. c. A quorum for chapter business shall be determined by the chapter. d. All members being notified, matters requiring immediate chapter action may be voted upon by mail (postal or electronic) that provides a valid receipt of each responding chapter member’s vote. A majority vote of chapter members shall be required for action. e. Ratification of all voting by mail (postal or electronic) must be made at the next face-to-face meeting of the chapter. f. There shall be no proxy voting.
Proposed by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

ARTICLE IX COMMITTEES		
Section 2. A. (12)		
Previously	Is Amended as Follows	Now Reads
(12) Biennial international reports of the	Strike: (12) Biennial international reports	(12) Reports requested from state organizations and chapters shall be

<p>constitutional work of the state organization and chapters shall be prepared on forms supplied by Society Headquarters and submitted by the deadline indicated to the persons designated on the forms.</p>	<p>of the constitutional work of the state organization and chapters shall be prepared on forms supplied by Society Headquarters and submitted by the deadline indicated to the persons designated on the forms.</p> <p>Insert: Reports requested from state organizations and chapters shall be submitted in the format specified by Society Headquarters.</p>	<p>submitted in the format specified by Society Headquarters.</p>
<p>Proposed by: Rules Committee</p>		
<p>Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention</p>		
<p>Fiscal Impact: None</p>	<p>Recommendation: Adopt</p>	

<p>SR 3. MEMBERSHIP C</p>		
<p>Previously</p>	<p>Is Amended as Follows</p>	<p>Now Reads</p>
	<p>Add: New C</p> <p>Renumber: As needed</p>	<p>C. A collegiate member may participate in the activities of the Society except holding office. A collegiate member may serve as parliamentarian which is not an elected office.</p>
<p>Proposed by: Rules Committee</p>		
<p>Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention.</p>		
<p>Fiscal Impact: None</p>	<p>Recommendation: Adopt</p>	

<p>SR 3. MEMBERSHIP D</p>		
<p>Previously</p>	<p>Is Amended as Follows</p>	<p>Now Reads</p>
<p>D. The chapter president and the chairman of the Membership Committee shall arrange an orientation session with prospective members at a time after invitations are extended and before initiation.</p>	<p>Insert: 1</p> <p>Strike: and before initiation</p> <p>Insert: 2. Chapters decide if and when to have an induction ceremony.</p>	<p>D. 1.The chapter president and the chairman of the Membership Committee shall arrange an orientation session with prospective members at a time after invitations are extended. 2.Chapters decide if and when to have an induction</p>

		ceremony.
Proposed by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

SR 3. MEMBERSHIP E		
Previously	Is Amended as Follows	Now Reads
<p>E. Chapters shall keep accurate files of membership:</p> <ul style="list-style-type: none"> • Individual membership – records up to date • Initiates – dates of initiation • Those who refuse membership – reasons, dates of invitations • Transfers in/out – dates and from/to which chapters • Deaths – dates • Resignations – reasons, letters • Reinstatements--dates and from which chapters they come 	<p>Insert:</p> <ul style="list-style-type: none"> • Terminations - name, reason and date must be recorded in the minutes. 	<p>E. Chapters shall keep accurate files of membership:</p> <ul style="list-style-type: none"> • Individual membership – records up to date • Initiates – dates of initiation • Those who refuse membership – reasons, dates of invitations • Transfers in/out – dates and from/to which chapters • Deaths – dates • Resignations – reasons, letters • Reinstatements--dates and from which chapters they come • Terminations—name, reason and date must be recorded in the minutes
Recommended by: Rules Committee		
Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention		
Fiscal Impact: None	Recommendation: Adopt	

SR 4 FINANCES A. 3		
Previously	Is Amended as Follows	Now Reads
<p>3. Annual dues and scholarship fee shall be paid between July 1 and October 31 of each year. On November 1, members shall be dropped for nonpayment of dues and fees.</p>	<p>Strike: 3. Annual dues and scholarship fee shall be paid between July 1 and October 31 of each year. On November 1, members shall be dropped for nonpayment of dues and fees.</p>	<p>B. Payment of Dues and Fees 1. The membership year is July 1- June 30. A member shall pay annual dues and fees not later than June 30 for the following year. On October 1, members</p>

	<p>Insert: new B</p> <p>B. Payment of Dues and Fees</p>	<p>shall be dropped for nonpayment of dues and fees .</p> <ol style="list-style-type: none"> 2. For new membership or reinstatement between July 1 and December 31, the member shall pay induction fee (new member only), dues, and scholarship fee for the current year. 3. Beginning on or after January 1, the new members shall pay 1/2 international and state dues, in addition to the induction fee and scholarship fee. 4. New members shall pay an induction fee of \$10. The chapter treasurer shall send \$2.50 to the state treasurer. 5. Beginning April 1, dues and fees for following year will be collected. 6. All dues and fees shall be collected by the chapter treasurer by June 30. Beginning July 1, 2019, the chapter treasurers shall send International dues electronically to Society Headquarters. Chapter treasures will send state dues and fees to the state treasurer.
<p>Proposed by: Finance Committee</p>		
<p>Rationale: Aligns with changes to the Constitutional Amendments adopted by the 2018 DKG Convention</p>		
<p>Fiscal Impact: Depends on the membership classification</p>	<p>Recommendation: Adopt</p>	

Group B

Article 1. NAME		
Section 1		
Now Reads	Be Amended as Follows	If Adopted, Would Read
The name of this state organization shall be Eta State North Carolina of The Delta Kappa Gamma Society International, hereafter known as Eta State.	Strike: Eta State North Carolina of The Delta Kappa Gamma Society International, hereafter known as Eta State. Insert: The North Carolina State Organization of The Delta Kappa Gamma Society International (formerly known as Eta State), abbreviated as NC DKG.	The name of this state organization shall be The North Carolina State Organization of The Delta Kappa Gamma Society International (formerly known as Eta State), abbreviated as NC DKG.
Proposed by: Rules Committee		
Rationale: Amendment to the <i>Constitution</i> at the 2018 International Convention requires the removal of Greek letters and the use of geographic location for the state organization name.		
Fiscal Impact: None		Recommendation: Adopt

ARTICLE V ORGANIZATION		
Section 2. New Chapters B.		
Now Reads	Be Amended as Follows	If Adopted, Would Read
B. Each sponsored chapter so organized shall have no fewer than twelve members, at least three of whom shall have been Delta Kappa Gamma members for a minimum of three years.	Strike: twelve Insert: thirty	B. Each sponsored chapter so organized shall have no fewer than thirty members, at least three of whom shall have been Delta Kappa Gamma members for a minimum of three years.
Proposed by: Rules Committee		
Rationale: A new chapter with thirty members would be better able to sustain viability.		
Fiscal Impact: None		Recommendation: Adopt

ARTICLE IX COMMITTEES		
Section 1. B. Society Business		
Now Reads	Be Amended as Follows	If Adopted, Would Read
<i>B. Society Business (7) Communications and Publicity Finance</i>	Strike: Publicity Insert: Marketing	<i>B. Society Business (7) Communications and Marketing Finance</i>

Headquarters Nominations Personnel Planning Rules		Headquarters Nominations Personnel Planning Rules
Proposed by: Susan Kuenzel		
Rationale: The use of <i>Marketing</i> better describes the work of this state committee as it not only reports news but seeks to reach out to prospective members promoting DKG benefits and opportunities.		
Fiscal Impact: None		Recommendation: Adopt

ARTICLE X		
Section 1. Scholarships B		
Now Reads	Be Amended as Follows	If Adopted, Would Read
B. Rules governing the administration of the scholarships program shall be presented by the Scholarship Committee to the Executive Board for its recommendation for consideration by the state convention. Written requirements and guidelines governing the selection process of scholarship recipients shall be submitted to the Executive Board for approval. These criteria should be reviewed by the Scholarships Committee at least every six years. (<i>Eta State Standing Rules, 10, Activities, A</i>)	Strike: Written requirements and guidelines governing the selection process of scholarship recipients shall be submitted to the Executive Board for approval. These criteria should be reviewed by the Scholarships Committee at least every six years. (<i>Eta State Standing Rules, 10, Activities, A</i>) Insert: The Scholarship Committee should review criteria governing the selection process of the scholarships program each biennium and submit any proposed changes to the Executive Board for approval.	B. Rules governing the administration of the scholarships program shall be presented by the Scholarship Committee to the Executive Board for its recommendation for consideration by the state convention. The Scholarship Committee should review criteria governing the selection process of the scholarships program each biennium and submit any proposed changes to the Executive Board for approval.
Proposed by: Scholarship Committee		
Rationale: 1. Simplifies the language. 2. A new committee each biennium should review the criteria before taking action.		
Fiscal Impact: None		Recommendation: Adopt

SR 4. FINANCES A. 1		
Now Reads	Be Amended as Follows	If Adopted, Would Read
<p>A. Dues</p> <p>1. The state annual dues shall be \$15 for each active member and \$2 for each reserve member. Each member shall also pay a scholarship fee of \$1, as well as international and chapter dues and any required chapter assessments. International dues are \$40 for each active member and \$20 for each reserve member.</p>	<p>Insert: Dues and Fees</p> <p>Strike: Each member shall also pay a scholarship fee of \$1, as well as international and chapter dues and any required chapter assessments.</p> <p>Insert: Collegiate member dues shall be \$5. Active and reserve members shall pay a scholarship fee of \$1. Active members shall also pay any required chapter assessments.</p> <p>Insert: collegiate and</p>	<p>A. Dues and Fees</p> <p>1. The state annual dues shall be \$15 for each active member and \$2 for each reserve member. Collegiate member dues shall be \$5. Active and reserve members shall pay a scholarship fee of \$1. Active members shall also pay any required chapter assessments. International dues are \$40 for each active member and \$20 for each collegiate and reserve member.</p>
Proposed by: Finance Committee, Debra Clayton chair		
Rationale: At the International level, collegiate members shall pay ½ of the active dues amount. We are proposing that collegiate members pay 1/3 of the amount of state level active dues.		
Fiscal Impact: Income from dues would increase \$5 for every collegiate member who joins.	Recommendation: Adopt	

SR 10 ACTIVITIES		
A. Scholarships, 4. (b) (1) (2)		
Now Reads	Be Amended as Follows	If Adopted, Would Read
<p>(b) Scholarships may be awarded to members for post-baccalaureate work in two categories:</p> <p>(1) academic graduate work for which first priority is given those seeking master's degrees, and (2) non-degree activities such as special projects, research, special studies and/or add-on certifications, national certification renewal, or similar projects at master's or post-master's levels.</p>	<p>Strike:</p> <p>(b) Scholarships may be awarded to members for post-baccalaureate work in two categories:</p> <p>(1) academic graduate work for which first priority is given those seeking master's degrees, and (2) non-degree activities such as special projects, research, special studies and/or add-on certifications, national certification renewal, or similar projects at master's or post-master's levels.</p> <p>Insert:</p> <p>(b) Scholarships may be awarded to members for post-baccalaureate work relating to the pursuit of an advanced degree or other professional academic certification.</p>	<p>(b) Scholarships may be awarded to members for post-baccalaureate work relating to the pursuit of an advanced degree or other professional academic certification.</p>
Recommended by: Scholarship Committee		
<p>Rationale:</p> <p>1. At this time, the state of NC does not offer educators a financial incentive for obtaining a master's degree, but does offer financial incentive for National Board certification. Both are scholarly activities that advance women educators professionally.</p> <p>2. Other projects would not be supported by the scholarship, but may be eligible for funding through THE NC DKG Educational Foundation.</p>		
Fiscal Impact: None		Recommendation: Adopt

SR 10 Activities B. 1		
Now Reads	Be Amended as Follows	If Adopted, Would Read
<p>B. Publications</p> <p>1. <i>Eta State News</i> shall be published four times a year and sent to each member in the state.</p>	<p>Strike:</p> <p>Eta State News</p> <p>Insert: The state newsletter</p> <p>Strike:</p> <p>to each member in the state.</p> <p>Insert:</p> <p>electronically to chapter presidents for distribution to all</p>	<p>B. Publications</p> <p>1. The state newsletter shall be published four times a year and sent electronically to chapter presidents for distribution to all members.</p>

	members.	
Proposed by: Communications Committee		
Rationale: The state newsletter is sent to chapter presidents to forward to all members.		
Fiscal Impact: None	Recommendation: Adopt	

SR APPENDIX IV Scholarships Administration		
Section A.		
Now Reads	Be Amended as Follows	If Adopted, Would Read
A. To be considered for an Eta State Academic Scholarship, an applicant seeking a doctoral or sixth year degree must provide documentation that she is accepted and enrolled in a graduate program of a nationally accredited college or university. Applicants in doctoral study have the highest priority for these scholarships; sixth-year graduate students have second priority. If no qualified degree-seeking applicants are found, post-doctoral applicants pursuing research activities, special projects, or special areas of study may be considered as a third priority for these three scholarships.	<p>Strike: If no qualified degree-seeking applicants are found, post-doctoral applicants pursuing research activities, special projects, or special areas of study may be considered as a third priority for these three scholarships.</p> <p>Strike: nationally</p> <p>Insert: regionally</p>	A. To be considered for an Eta State Academic Scholarship, an applicant seeking a doctoral or sixth year degree must provide documentation that she is accepted and enrolled in a graduate program of a regionally accredited college or university. Applicants in doctoral study have the highest priority for these scholarships; sixth-year graduate students have second priority.
Proposed by: Rules Committee		
Rationale: 1. This wording aligns with proposed changes to the standing rules, eliminating the funding of special projects with state scholarship money. 2. The accreditation for colleges and universities is determined regionally.		
Fiscal Impact: None	Recommendation: Adopt	

SR APPENDIX IV Scholarship Administration		
Section B		
Now Reads	Be Amended as Follows	If Adopted, Would Read
B. To be considered for a scholarship to support work toward a master's degree, an applicant must document that she is accepted and enrolled in a	<p>Strike: B. To be considered for a scholarship to support work toward a master's degree, an applicant must document that she</p>	B. 1. To be considered for an Eta State academic scholarship to support work toward a post-baccalaureate degree an applicant must document that she is

<p>master's program at a regionally accredited college or university.</p>	<p>is accepted and enrolled in a master's program at a regionally accredited college or university.</p> <p>Insert: B. 1. To be considered for an Eta State academic scholarship to support work toward a post-baccalaureate degree an applicant must document that she is accepted and enrolled in a post-baccalaureate program at a regionally accredited college or university. 2. To be considered for a scholarship to support work toward a professionally academic certification an applicant must document enrollment in that certification program.</p>	<p>accepted and enrolled in a post-baccalaureate program at a regionally accredited college or university. 2. To be considered for a scholarship to support work toward a professionally academic certification an applicant must document enrollment in that certification program.</p>
<p>Proposed by: Scholarship Committee</p>		
<p>Rationale: This change will match the standing rules proposal removing special projects.</p>		
<p>Fiscal Impact: None</p>	<p>Recommendation: Adopt</p>	

<p>SR APPENDIX IV Scholarship Administration Section C</p>		
<p>Now Reads</p>	<p>Be Amended as Follows</p>	<p>If Adopted, Would Read</p>
<p>C. To be considered for scholarship funds non-degree support (e.g. National Board Certification), an applicant must be engaged in special projects in research or study at post-baccalaureate, master's, or post-master's levels and must document involvement in such an endeavor.</p>	<p>Strike: C. To be considered for scholarship funds non-degree support (e.g. National Board Certification), an applicant must be engaged in special projects in research or study at post-baccalaureate, master's, or post-master's levels and must document involvement in such an endeavor.</p>	
<p>Proposed by: Scholarship Committee</p>		
<p>Rationale: Agrees with and clarifies proposal SR 10 A 4 b</p>		
<p>Fiscal Impact: None</p>	<p>Recommendation: Adopt</p>	

SR APPENDIX IV Scholarship Administration		
Section D 2.		
Now Reads	Be Amended as Follows	If Adopted, Would Read
2. meet reasonable standards of professional service, health, and personality;	Strike: 2. meet reasonable standards of professional service, health, and personality;	
Proposed by: Scholarship Committee		
Rationale: This is subjective.		
Fiscal Impact: None		Recommendation: Adopt

SR APPENDIX IV Scholarship Administration		
Section E 8		
Now Reads	Be Amended as Follows	If Adopted, Would Read
8. Applicants shall mail the packet to the chairman of the Scholarship Committee postmarked no later than February 1.	Strike: 8. Applicants shall mail the packet to the chairman of the Scholarship Committee postmarked no later than February 1. Insert: 8. Applicants shall submit the packet to the chair of the Scholarship Committee no later than February 1 at 11:59 pm. The chair will acknowledge the receipt of the application packet by contacting the applicant within 48 hrs.	8. Applicants shall submit the packet to the chair of the Scholarship Committee no later than February 1 at 11:59 pm. The chair will acknowledge the receipt of the application packet by contacting the applicant within 48 hrs.
Proposed by: Scholarship Committee		
Rationale: This allows a specific deadline for electronic submission and receipt.		
Fiscal Impact: None		Recommendation: Adopt