

# Checklist for Updating Chapter Rules

June 2019

*Editorial and conforming changes to align chapter rules with Constitution from the 2018 International*

## State Organization Name

- Change the name Eta State using this exact wording. After this initial name change in your rules, you may use the abbreviation NC DKG.

The name of this state organization shall be **The North Carolina State Organization of The Delta Kappa Gamma Society International (formerly known as Eta State), abbreviated as NC DKG.**

## Collegiate Membership

- New classification of membership: **collegiate**, International dues are \$20, State dues are \$5. Chapters decide on collegiate dues.

## Membership

- Active members shall be women who are **or have been** employed as a professional educator at the time of her election. (*Constitution*, Art. III, Sec.B. 1)
- An individual becomes a member of the Society when she pays her dues.
- Chapter method for selecting candidates for membership must be stated in the chapter rules.
- The word initiation becomes **induction** wherever it appears in this document.
- Chapter minutes must include the names of members terminated, including the reason and date of termination.
- The membership year is July 1 - June 30.
- Chapters will decide if and when to have an induction ceremony.

## Dues and Fees

- Annual dues and fees must be paid to the chapter treasurer by June 30 for the following fiscal year.
- Non-payment of dues and fees will result in termination of membership.
- For membership or reinstatement between July 1 and December 31, the member shall pay dues and scholarship fee for the current year. New members shall also pay the induction fee.
- For membership or reinstatement on and after January 1, the member shall pay one-half the international and state membership dues, in addition to the full scholarship fee. New members shall also pay the induction fee. Chapter dues may also be pro-rated.
- Chapter retains induction fee of \$7.50

## Treasurer's Duties

- Chapter Treasurers will maintain an accurate and current membership roster.

## Chapter Meetings

- Chapter meetings may be face-to-face, through electronic communications, or a combination of the two as long as members may hear and actively participate in the meeting.
- Matters needing immediate action may be voted upon by mail or electronically. A majority vote of chapter members is required for this action.
- Ratification of mail voting must be made at the next face-to-face meeting.
- No proxy voting.

## International Committee Reports

- Reports requested from state organizations and chapters shall be submitted in the format specified by Society Headquarters.

\*\*\* **Chapter Membership Vote at next chapter Business Meeting** *Requires a vote of the chapter membership.*

- Include statement of **automatic update**. " \_\_\_\_\_ Chapter rules shall be amended automatically by the \_\_\_\_\_ (insert the group responsible for making these changes in your chapter: chapter rules committee, executive committee, etc.) to comply with the *Constitution*, *International Standing Rules*, and the *NC State Organization Bylaws and Standing Rules*. Notice of automatic updates shall be published in the Fall Chapter Newsletter (or in other chapter publication)."
- Include amount of chapter dues for collegiate members. The dues amount for all membership types must be stated in Chapter Rules.