

Eta State Convention Vendor/Exhibitor Request Form

Convention: Date:	City:	Facility:
Due Date for all Vendor/Exhibitor Requests: March 30, 2019		
Vendor: An individual, DKG Chapter/committee, or company wishing to sell items Exhibitor: An individual, DKG Chapter/Committee, or company wishing to demonstrate or display item without selling		
Vendor/Exhibitor Type Distinctions and Fees for <u>One</u> Table Eta State Affiliated Vendor/Exhibitor: A member of an Eta State Chapter requesting table space. \$50.00/table Chapter Vendor/Exhibitor: An Eta State Chapter, State Committee, or Eta State Foundation requesting space. \$50.00 fee waived for 1 table ****Additional tables available at \$50.00 per table****		
Vendor Type: ___ Vendor/Exhibitor ___ Affiliated Vendor/Exhibitor ___ Chapter Vendor/Exhibitor		
Name of Chapter		
Chapter President (Chapter Vendor/Exhibitor Only)		
Contact Person		
Address		
Telephone		
E-mail		
EIN/SSN # (Affiliated Vendors/Exhibitors Only)		
NC Sales Tax ID Number (Affiliated Vendors/Exhibitors Only)		
Chapter Tax ID Number (Chapter Vendors Only)		
Items to be sold or displayed		
Use of revenue from convention sales (Chapter Vendors Only)		
Chapter/State/International Fund/Project (Chapter Vendors Only)		
Additional Tables Needed		
Total Charge (Check Amount)		
Make checks payable to <i>Eta State Treasurer.</i> Send check and completed form to: Debra Clayton Eta State Finance Committee 573 Ridgeway-Warrenton Rd. Norlina, NC 27563	For Finance Committee Use Only Request: Approved: _____ Rejected: _____ Check # _____ Amount: _____ Disposition: _____	

Note: Checks will be returned if approval is denied. All notifications will be made after March 30, 2019.