

NC DKG State Convention Vendor/Exhibitor Request Form

**Embassy Suites by Hilton Greensboro Airport
May 1-3, 2020**

Vendor: An individual, DKG Chapter/committee, or company wishing to sell items
Exhibitor: An individual, DKG Chapter/Committee, or company wishing to demonstrate or display items without selling

Vendor/Exhibitor Type Distinctions and Fees for One Table

Vendor/Exhibitor: An unaffiliated individual, company, or other organization requesting space. **\$100.00/table**
NC DKG Affiliated Vendor/Exhibitor: A member of an NC DKG Chapter requesting space. **\$50.00/table**
Chapter Vendor/Exhibitor: An NC DKG Chapter, State Committee, or NCDKG Foundation requesting space. **\$50.00 fee waived for 1 table**
******Additional tables available at \$50.00 per table******

Vendor Type:	Vendor/Exhibitor	Affiliated Vendor/Exhibitor	Chapter Vendor/Exhibitor
Name of Chapter			
Chapter President <i>(Chapter Vendor/Exhibitor Only)</i>			
Contact Person			
Address			
Telephone			
E-mail			
EIN/SSN # <i>(Affiliated Vendors/Exhibitors Only)</i>			
NC Sales Tax ID Number <i>(Affiliated Vendors/Exhibitors Only)</i>			
Chapter Tax ID Number <i>(Chapter Vendors Only)</i>			
Items to be sold or displayed			
Use of revenue from convention sales <i>(Chapter Vendors Only)</i>			
Chapter/State/International Fund/Project <i>(Chapter Vendors Only)</i>			
Additional Tables Needed			
Total Charge (Check Amount)			
Make checks payable to NC DKG . If questions: rjonesdkg@gmail.com Send check and completed form to: Ruth Jones NC DKG Finance Committee 3607 Wyneston Road Greenville, NC 27858	For Finance Committee Use Only Request: Approved: _____ Rejected: _____ Check # _____ Amount: _____ Disposition: _____		

Note: Checks will be returned if approval is denied. All notifications will be made after March 30, 2020.